

OFFICER DECISION RECORD

This form records an officer decision and is published in accordance with the Openness of Local Government Bodies Regulations 2014

Date of Decision	14 November 2022
Decision Taker (including Job Title)	Brian Reed – Deputy Electoral Registration Officer
Specific Delegation	The Polling Districts and Polling Places Sub Committee previously had responsibility for polling districts and polling place reviews. The functions of the committee were delegated to the Electoral Registration Officer or his/her Deputy.
Brief Description of Decision	To designate convenient polling places and stations for electors to vote within for the polling districts shown in the appendix to this decision-record.
Reasons for the Decision and alternatives considered	The Community Governance Review of Town and Parish Council Governance, which was approved by Full Council on 27 April 2022, resulted in a number of changes to the boundaries of a small number of Town and Parish Councils, or their governance arrangements. As a consequence, it is necessary to designate convenient polling places and stations for the new areas. Guidance states that a polling place should be within the boundaries of the parish in question where possible. A small number of changes to existing polling buildings has also been necessary in those areas where previously used buildings are no longer available for polling purposes for May 2023. Whilst it might be an option not to delegate convenient polling places for electors to vote in, this would not be advisable and it could lead to voter confusion.
Member consultation and interests declared	Not applicable
Significant Decision	NO
Legal Implications	Not applicable

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Financial Implications	Not applicable
Confidential/Exempt Information	Not applicable.
Background Papers	The background papers, which detail the decision made under delegated powers, are appended to this decision-record.

Signed 

Deputy Electoral Registration Officer/Head of Democratic Services and Governance

Dated 